

FIVE STAR WINNEBAGO WAGONMASTER GUIDELINES

Each Five Star member should be a Wagonmaster or Assistant Wagonmaster at least once a year. Five Star outings are usually held during the first week of the month January-June and September-December for 4 nights.

The Vice President will schedule the locations and dates for outings in advance with input from Club members. The Vice President will send flyers for the outings to membership and assign potluck meals and camping sites. This information will be given to the Wagonmasters for planning purposes. The meal budget is \$20 per person. Try to stay within budget.

1. Obtain from the Vice President the club storage bins, motorhome stand and message board.
2. Greet members to help them find their sites.
3. If a clubhouse is available, setup the tables and chairs prior to dinner the first night.
4. Wagonmaster and Assistant will be responsible for planning two dinners. The other two nights may be members potluck, leftovers or dinner at a local restaurant.
5. There will be no community breakfasts.
6. Friday is a "Farewell Gathering". Purchase sweet rolls, donuts, etc. to be served 9 am to 10 am.
7. Save all receipts for expenses, total and submit them to the Treasurer for reimbursement.
8. Before returning club bins to the Vice President, list all supplies used to be purchased by the Vice President for the next outing.